



CORMETECH

Operations Supervisor - 1st Shift

\$2000 Signing Bonus!

SUMMARY OF POSITION

This position will supervise all Operation Associates on 2nd Shift ensuring all operational goals are achieved for output, quality, safety, and housekeeping. Provides communication, direction, corrective action, coaching and training for Operation Associates.

WHAT YOU WILL BE DOING

- Provide direction and ensure that team members are following all processes, procedures, and protocols within specifications
- Administer disciplinary documentation and procedures as necessary
- Manage daily inventory including raw materials to ensure adequate supply for production
- Recognize employees for jobs well done; motivate team
- Maintain all safety and housekeeping requirements and ISO quality standards
- Timely report and investigate all accidents and incidents
- Maintain all employee time tracking including holidays, unpaid time, absences, and paid time off
- Coordinate the daily activities of the department ensuring maximum efficiency by maximizing utilization of labor, equipment capacity, and materials
- Ensure team is trained by assessing team members training needs and completing required training in a timely manner
- Identify and manage department staffing needs including overtime management
- Provide recommendations for OA performance reviews
- Review OA performance and pay for performance certifications
- Assign duties and follow up to ensure completion
- Facilitate shift/department meetings
- Start up equipment and shut down when a safety concern arises that merits the shut down

WHO WE ARE

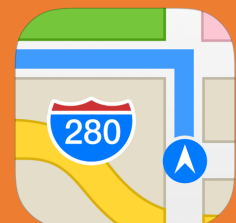
Cormetech is the world's leader in environmental technology. We help customers reduce their release of air pollutants and improve the environment. Protecting our environment for future generations has been important to us since our inception.

BENEFITS OF OUR WORK

Our focus is to ensure our environment is full of clean, unpolluted air. Not only are we responsible for 65% of the pollution reduction in our air since our inception, our manufacturing methods of regeneration and recycling have eliminated 6.5 million cubic feet of landfill. Our drive to improve the environment does not end there, we are continually innovating and seeking ways to improve air, land, and water quality.

LOCATION

Click [HERE](#) to see where we're located and what's around us!





Additional Duties:

- Other duties as assigned
- Special projects as assigned

A successful candidate must have:

- Bachelor's or Associate degree in Science, Engineering, Business or related field or equivalent experience
- Good leadership and managerial capabilities
- Excellent organizational skills
- Strong mathematical skills
- Ability to coach and provide constructive feedback and instructions to others
- Exercise independent judgment in making sound decisions
- Good computer skills in MS Word and Excel
- Ability to work efficiently independently and cooperatively on a team
- Strong written and oral communication skills

Preferred Skills and Knowledge:

- Prior team leadership experience
- Valid driver's license
- Manufacturing experience
- Forklift experience

THE GOODS

- ✓ Eligible for benefits on DAY ONE
- ✓ Multiple health plan options
- ✓ Vision and dental plans for you & your dependents
- ✓ 401(k) with Company Match
- ✓ Annual Goal Sharing Bonus
- ✓ Lucrative Paid Time Off
- ✓ Education Reimbursement
- ✓ Company paid Life Insurance
- ✓ Internal Promotion Opportunities
- ✓ Employee Assistance Program